

Appendix: 1 Proposed Job Purposes'

Job Title: Union President

Job Purpose: To be the figurehead of the Student's Union and ensure that all operational aspects of the union are working effectively through the General Manager.

The Union President shall provide leadership for the executive officers of Brighton SU and, in the role of Chair of the Board of Trustees, ensures that all matters pertaining to the business of the Union are overseen by the Board. The Union President is the Union's figurehead, its lead representative on the University's Board of Governors, and Brighton SU's national spokesperson. The Union President will be mandated to go to any NUS conference and has the power to interpret the Union Constitution in the event of a dispute.

Job Title: Vice-President Academic Affairs

Job Purpose: To be the lead officer for furthering the academic interests of undergraduate and postgraduate students.

The Vice President Academic Affairs is responsible for the representation of students on issues affecting their academic experience within the University, locally and nationally. They consult with students and develop policies, actions and campaigns informed by students' needs and ambitions that will extend the academic opportunities available. They will promote and develop opportunities to embed and enhance the learner voice within the University and generate opportunities for students to shape and inform developments in all areas of their learning experience at the individual, collective and institutional level.

Job Title: Vice-President Campus & Communications

Job Purpose: To ensure effective communications across all campuses and to lead on all issues pertinent to the university and local community.

The Vice-President Campus & Communications shall be responsible for the running of the Campus and Community Zone. They will be the managing editor of Union publications and to provide steer on student led media initiatives. They will be the key link with University and external community groups on students in the community issues and ensure that the SU is promoted effectively to all members & relevant stakeholders. To lead and develop community initiatives, including the community rep scheme. They will also work closely with Active Student in coordinating community volunteering initiatives

Job Title: Vice-President Wellbeing

Job Purpose: To be the lead officer for furthering all aspects of student wellbeing for all students. The Vice-President Wellbeing is responsible for the representation of students on issues relating to student wellbeing within the University. They will consult with students and develop policies, actions and campaigns informed by students' needs and concerns. They will promote and develop opportunities to embed and enhance the student experience within the University, and ensure students are aware of wellbeing services provided by the Union and University.

Job Title: Vice-President Activities & Events

Job Purpose: To lead the student activities programme; to include sports, societies and entertainments across all campuses and partner colleges.

The Vice-President Activities and Events has overall responsibility for ensuring that a full range of activities is available to as wide a range of students as possible. As an advocate for student activities, they will consult with students in the development of activities across a wide range of areas, to include both social and competitive sport, inclusive societies and accessible entertainments. The Vice-President Activities and Events will participate in Union and University committees and liaise with external agencies where appropriate to seek to provide the student body with opportunities to enhance their University experience, providing good value, low cost and inclusive activities for all.

Job Title: Chair of Union Council of Representatives

Job Purpose: To co-ordinate the Student Union's Council of Representatives and to hold officers to account on behalf of the members.

The Chair of the Union Council of Representatives shall co-ordinate the agenda of Brighton SU's Council meetings, ensuring that the Council members are held responsible for voting and debating the proposed policies in order that the aims of Brighton SU are achieved through fair, informed and timely decision making. The Chair will also hold all members of the Union Council of Representatives to account for their actions as an elected member of the student body.

Job Title: School Academic Representative

Job Purpose: To further the academic interests of undergraduate and postgraduate students within their school

School Academic Representatives are responsible for the representation of students on issues affecting their academic experience within their school. They consult with students and contribute to the development of policies, actions and campaigns informed by students' needs and ambitions that will extend the academic opportunities available. They will promote and develop opportunities to embed and enhance the learner voice within their school and generate opportunities for students to shape and inform developments in all areas of their learning experience.

Job Title: Mature Students Representative

Job Purpose: To further the interests of students who started their course over the age of 21.

The Mature Students' Representative is responsible for the representation of students who started their course aged 21 or over in all areas of their student experience. They consult with students and contribute to the development of policies, actions and campaigns informed by mature students' needs and ambitions that will extend the opportunities available to mature students. They will promote and develop opportunities to embed the voice of mature students within the Union and the University and generate opportunities for mature students to shape and inform developments in all areas of their student experience.

Job Title: Post Graduate Students' Representative

Job Purpose: To further the interests of both taught and research post graduate students.

The Post Graduate Students' Representative is responsible for the representation of both taught and research post graduate students in all areas of their student experience. They consult with students and contribute to the development of policies, actions and campaigns informed by post graduate students' needs and ambitions that will extend the opportunities available to post graduate students. They will promote and develop opportunities to embed the voice of post graduate students within the Union and the University and generate opportunities for post graduate students to shape and inform developments in all areas of their student experience.

Job Title: Part Time Students' Representative

Job Purpose: To further the interests of part time students.

The Part Time Students' Representative is responsible for the representation of both undergraduate and post graduate students on part time courses in all areas of their student experience. They consult with students and contribute to the development of policies, actions and campaigns informed by part time students' needs and ambitions that will extend the opportunities available to part time students. They will promote and develop opportunities to embed the voice of part time students within the Union and the University and generate opportunities for part time students to shape and inform developments in all areas of their student experience.

Job Title: International Students' Representative

Job Purpose: To further the interests of international (non UK home) students.

The International Students' Representative is responsible for the representation of International students in all areas of their student experience. They consult with students and contribute to the development of policies, actions and campaigns informed by international students' needs and ambitions that will extend the opportunities available to international students. They will promote and develop opportunities to embed the voice of international students within the Union and the University and generate opportunities for international students to shape and inform developments in all areas of their student experience.

Job Title: Non – Portfolio Representative

Job Purpose: To promote a positive student experience.

Non-portfolio Representatives are not elected to fulfill a named role within the Union, but rather to promote a specific agenda or campaign of their own choosing throughout their term of office, as stated in their election manifesto.

They are responsible for consulting with students and contributing to the development of policies, actions and campaigns informed by students' needs and ambitions that will extend the opportunities available to students in all areas of their student experience, with specific reference to the platform on which they stood.